



MONTFORT JUNIOR SCHOOL

52 Hougang Avenue 8

Singapore 538786

Tel: 6510 1588 Fax: 6510 1599

Email: MONTFORT_JS@MOE.EDU.SG

Website: <http://www.montfortjunior.moe.edu.sg/>

Ref No : MJS/GO/2017-1

3 January 2017

Dear Parents/Guardians,

NOTIFICATION TO PARENTS (TERM 1/ 2017)

1. A Happy New Year and a very warm welcome to all who are returning to Montfort Junior after the holidays. We especially welcome our new students and our Primary 1 pupils. Welcome to the Montfort family!
2. As we begin the year, we like to remind you of our school's Mission, Vision and Values (MVV):
 - Mission: *Montfort is a Catholic School. Guided by our Montfortian values, and spirituality, we nurture each individual to realise his potential and inspire him to be a Man for Others.*
 - Vision: *A Montfortian, A Man for Others - Scholar, Sportsman, Gentleman, Leader*
 - Values: *Compassion, Humility, Respect, Integrity, Service, Team spirit, Excellence (CHRISTE)*

The MVV guide us in the work that we do and with your partnership, we have confidence in being able to provide an educational experience that will enable us to fulfill them.

Communicating with Parents

3. The annual Parents' Engagement session to better understand how we can support one another to help your child/ward achieve his fullest potential is scheduled on **13 January 2017 (Friday) from 4pm to 6pm**. All P2 to P6 parents/guardians are invited to this session. The details are in the attached letter. Please RSVP by **9 January 2017** by completing the Reply Slip and return it to your child/ward's Form Teacher.
4. To maintain close communication with parents, the school will be using the Pupil's Handbook & Diary and the Communication File. The Handbook is used for parents to note the homework assigned for the day and any other messages between the teacher and the home. The Communication File is used to help pupils store any circulars and notices. We seek your cooperation in checking the Handbook and Communication File daily, and ensuring that all homework assigned is completed and all reply slips are returned by the deadlines given.
5. You may also communicate with our teachers via their official phone numbers and emails. Our teachers are unable to take any phone calls while they are in class. They will respond to emails/calls after lessons, during school hours. Should you wish to meet the teachers, please do make an appointment with them to ensure that they are available at the time of the meeting.
6. Since last year, teachers have been using the smartphone communication app, SNAAPP, to communicate with parents. With SNAAPP, parents are able to receive PDF attachment, multilingual messages and event notification such as e-consent form from the school. All parents are strongly encouraged to download the SNAAPP App from Apple APP store or Android Google Play Store to install the APP onto your smartphones. For more information, please email to snaapp@mgssoftware.com or call their Helpdesk at 68151210 (10am to 5pm).

Academic Matters/School Programmes

7. **Snack Break.** From this year, we will be introducing a 5-minute break during lessons for the pupils to have a light snack in class. Parents are advised to pack in healthy snacks like buns, fruits, sandwiches, dried fruits and nuts. Pupils, particularly those taking school bus or public transport, may

take time to reach home and their lunch would be delayed. Hence, providing a snack break will ensure that they do not go hungry for an extended period of time

8. **Holistic Assessment.** For P1-P5 pupils, there will be bite-sized assessments for each subject area throughout the term. This will enable teachers to better assess pupils' levels of attainment in specific topics and areas of concern, and provide timely remediation. It will also prevent over-testing and allow for more curriculum time to be utilized for teaching and learning. CAs will, however, be carried out for P6 pupils to give them greater practice in examination skills.
9. **CCA Day** will be held on 6 January 2017. Pupils can choose to sign up for one CCA on CCA Day.
10. **CCA and Modular CCA (MCCA).** CCA/MCCA will begin on 16 January 2017. CCA is compulsory for all P3 to P6 pupils. MCCA, will be conducted for P3 and P4 pupils during curriculum hours on Fridays. P3 & P4 pupils will be exposed to different MCCAs which aim to expose the boys to sports, appreciation of visual/performance arts and computational thinking
11. **Chinese New Year.** Chinese New Year will be celebrated on 27 January 2016 (Fri). The pupils will be dismissed at 10.30am.
12. The calendar for Term 1 is attached at Annex A.

Spiritual Programme

13. We will be having Masses on the first Friday of every month for all Catholic boys at 7.40am, immediately after flag raising. The Mass will be held in the school hall. You are welcome to join us for mass.
14. Religious Education (RE) lessons (previously known as Catechism) will be conducted from 7.40am to 8.10am on Fridays for all Catholic boys. If you would like to help out by teaching RE lessons or in any other spiritual programmes such as organizing masses, please email Mr Ignatius Lee at Ignatius_lee_xiang-minn@moe.edu.sg to provide your contact information.

Values Education

15. **Respect & Responsibility.** To instill a sense of responsibility in our pupils, kindly ensure that your child/ward packs his bag daily according to the timetable given. This will enable him to have all that he needs for learning while preventing an excessively heavy bag. In the event that he has forgotten something, we strongly discourage parents from bringing these items to school. The General Office will not send up any items that he has forgotten to bring to school. Your child will also not be asked to come down to the office to collect the items unless it is an emergency or a medical requirement. This is to prevent disruptions in classroom teaching for your child and the rest of the class. We seek your cooperation in helping us develop a more conducive learning environment for all.
16. **Attendance in School.** Please note that regular attendance in school is very important for pupils' learning and socialization. Please refrain from taking your children out of school during curriculum time for holidays or other events, including overseas travel. This is disruptive to their learning and teaches children that school is not important. Should you still proceed to take your child out of school during curriculum time for no valid medical reasons, please note that you will need to take responsibility for ensuring that your child catches up with the learning he has missed. We seek your cooperation and understanding in this matter.
17. **Punctuality.** It is important that parents work with the school to reinforce the value of punctuality. This teaches the boys to be responsible and to show respect for the flag raising ceremony which is intended to instill in them a sense of pride and affiliation to the nation. School begins punctually at 7.30am. Please ensure that your son is in school and seated in the assembly area by 7.15am for silent reading. He will also need to have a story book with him at all times.

Health and Safety Matters

18. During the holidays, you may have brought your children for a vacation overseas. If you have not made the travel declaration to us, kindly do so at our school's website **by 6 January 2017**, Friday. This is to facilitate contact tracing in the event of an outbreak of any transmittable illnesses.

19. The temperature-taking exercise will be held **on 6 January 2016, Friday**. This is to ensure that we are prepared for any health emergencies that occur. For hygiene purposes, all pupils are to bring their own thermometers to school. Please ensure that the thermometers are in working condition.

Traffic Safety

20. We need your cooperation to prevent an accident from happening at the front gate. As cars are turning in from the opposite side of the road, and there is traffic moving along Hougang Ave 8, dropping your son off at the front gate is a major safety concern. On some occasions, the cars are blocking the entrance and cause congestion on the road. We strongly urge you to drop your sons/wards off at the HDB car park next to the side gate. There is a grace period of 10 minutes at the HDB car park where no parking fees will be charged.
21. For the safety of our pupils, please note that there is **no U-turn** in front of the school gate from 6.30 – 7.45am from Mondays to Fridays. This is sanctioned by the traffic police and violation of this may result in a fine and demerit points imposed by the traffic police.
22. For pupils and parents who cycle to school, please note that cycling should not take place along the pedestrian pavements just outside the school. The pavements are rather narrow and cycling on them is dangerous and can cause harm to others. This is also a traffic offence and violation of this rule may also lead to a fine imposed by the traffic police.
23. For parents whose children are taking the school bus, please be informed that it is a requirement that all children wear seat belts when in the school bus. All the buses have seat belts fitted in them. We seek your help in reminding your children the importance of wearing their seat belts and remaining seated at all times while in the school bus. This is to ensure their safety at all times. Repeated failure to wear the seat belts may result in the bus company taking action against your child and preventing him from using the school bus services. The contact person of the school bus operator is Mr Yap Poh Chuan (Contact No : 92370292).

Parents Support Group

24. We encourage you to join the school's Montfort Junior Parents Connection (MJPC) so that you can get involved with the school's activities and get to know other parents and your son's friends in school. You can sign up for activities that suit your schedule and you do not necessarily have to devote long hours to be fully engaged in your child's education.
25. More information on how you can be involved in your son's education can be found at <http://parents-in-education.moe.gov.sg/parents-in-education/how-can-parents-be-involved>, at our school's website (<http://www.montfortjunior.moe.edu.sg>) and MJPC website (<http://mjpcconnection.org>) and Facebook (<https://www.facebook.com/groups/MJPCconnection>) page.
26. We look forward to working with you in 2017 to provide the best learning environment and experiences for our pupils. May God bless you and your family abundantly.

Age Quod Agis!

Yours sincerely



Wilbur Wong
Principal

Term 1 Calendar 2017

DAY / DATE	EVENT
3-5 Jan (Tue-Thu)	Orientation Week
6 Jan (Fri)	Temperature-taking Exercise
6 Jan (Fri)	First Friday Mass (7.40am to 8.40am)
6 Jan (Fri)	CCA Day (8.40am to 10.10am)
13 Jan (Fri)	Parent Engagement Session (P2 to P6) (4.00pm to 6.00pm)
17 Jan (Tue)	Photo-taking for School Smart Card (P1 & P6)
27 Feb (Fri)	Chinese New Year Celebrations (Dismissal at 10.30am)
28 Jan – 31 Jan (Sat – Tue)	Chinese New Year Public/School Holiday
24 Feb (Fri)	P6 CA1 – HMT
27 Feb (Mon)	P6 CA 1 – EL
28 Feb (Tue)	P6 CA1 – Math
2 Mar (Thu)	P6 CA1 – MTL
3 Mar (Fri)	P6 CA1 – Science
7 Mar (Tue)	CCE Day
8 Mar (Wed)	P3 Level Camp
8-9 Mar (Wed-Thu)	P4 Level Camp
8-10 Mar (Wed-Fri)	P5 Level Camp
11-19 March	School Holidays
13 Mar (Mon)	Student Leadership Day Camp
20 Mar (Mon)	First Day of Term 2



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3 January 2017

Through: Principal 

Dear Parents / Guardians,

P2 – P3 Parents' Engagement Session 2017

You are cordially invited to attend the school's annual Parents' Engagement Session to understand better how we can support one another to help your child / ward achieve his fullest potential..

Date : Friday, 13 January 2017

Time : 4 to 6 p.m

Venue: Your child's classroom ()

Programme for the day:

- Curriculum matters
- Holistic Assessment
- Class expectations
- Programmes & activities (Experiential Learning, SSGL)
- Opportunity to meet your child's / ward's subject teachers
- Importance of Reading daily
- Q &A session with subject teachers

It will be an enriching session for you and we hope you will be able to take time off from your busy schedule to attend it.

Please complete the reply slip below and return it to your child's / ward's form teacher. Kindly respond no later than 9 January 2017 to facilitate our planning. We look forward to your support and presence.

Yours sincerely,



Mdm Lalita Devi Singh
Year Head (Lower block)

-----✂-----*Please detach and return to form teacher by 9/1/2017*-----✂-----

REPLY SLIP

Re: P2 – P3 Parents' Engagement Session on Friday, 13 January 2017



Name of pupil: _____ Class: _____

Name of parent / guardian: _____ Contact number: _____

Please tick (✓) the relevant box and fill in the blanks accordingly:

I will be attending the Parents' Engagement Session on 13/1/2017 at 4p.m.

Number of adults: _____

I will not be attending the Parents' Engagement Session on 13/1/2017.



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3 January 2017

Through: Principal *AM*

Dear Parents / Guardians,

P4 & P5 Parents' Engagement Session 2017

You are cordially invited to attend the school's annual Parents' Engagement Session to understand better how we can support one another to help your child / ward achieve his fullest potential..

Date : Friday, 13 January 2017

Time : 4 to 6 p.m

Venue: Your child's classroom ()

Programme for the day:

- Curriculum matters
- Class expectations
- Programmes & activities (TMP/TSP)
- Opportunity to meet your child's / ward's subject teachers
- Q & A session with subject teachers

It will be an enriching session for you and we hope you will be able to take time off from your busy schedule to attend it.

Please complete the reply slip below and return it to your child's / ward's form teacher. Kindly respond no later than 9 January 2017 to facilitate our planning.

We look forward to your support and presence.

Yours sincerely,

Melissa Chan

Mrs Melissa Chan
Year Head (Upper block)

-----✂-----*Please detach and return to form teacher by 9/1/2017*-----✂-----

REPLY SLIP

Re: P4 & P5 Parents' Engagement Session on Friday, 13 January 2017



Name of pupil: _____ Class: _____

Name of parent / guardian: _____ Contact number: _____

Please tick (✓) the relevant box(es) and fill in the blanks accordingly:

I will be attending the Parents' Engagement Session on 13/1/2017 at 4p.m..

Number of adults: _____

I will not be attending the Parents' Engagement Session on 13/1/2017.



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3 January 2017

Through: Principal 

Dear Parents / Guardians,

P6 Parents' Engagement Session 2017

You are cordially invited to attend the school's annual Parents' Engagement Session to understand better how we can support one another to help your child / ward achieve his fullest potential..

Day/Date	Time	Venue	Programme
Friday 13 January	4 - 4.30p.m.	Hall	<ul style="list-style-type: none">• Briefing by Principal in the Hall on PSLE matters
	4.30 – 6 p.m.	Your child's classroom ()	<ul style="list-style-type: none">• Curriculum matters• Class expectations• Programmes & activities (TMP/TSP)• Opportunity to meet your child's / ward's subject teachers• Q &A session with subject teachers

It will be an enriching session for you and we hope you will be able to take time off from your busy schedule to attend it.

Please complete the reply slip below and return it to your child's / ward's form teacher. Kindly respond no later than 9 January 2017 to facilitate our planning.

We look forward to your support and presence.

Yours sincerely,



Mrs Melissa Chan
Year Head (Upper block)

-----✂-----*Please detach and return to form teacher by 9/1/2017*-----✂-----

REPLY SLIP

Re: P6 Parents' Engagement Session on Friday, 13 January 2017



Name of pupil: _____ Class: _____

Name of parent / guardian: _____ Contact number: _____

Please tick (✓) the relevant box(es) and fill in the blanks accordingly:

I will be attending the Parents' Engagement Session on 13/1/2017 at 4p.m..

Number of adults: _____

I will not be attending the Parents' Engagement Session on 13/1/2017.